

Request for Proposal
Independent Police Auditing Services

The City of Modesto is soliciting a proposal from firms to retain services for Independent Police Auditing Services. It is the City's intent to select a firm for a three-year contract with two optional years of extension for a potential five-year agreement for Independent Police Auditing Services.

The following scope of work is intended to cover the range of tasks the Independent Police Auditor (IPA) may address over the course of the contract with the understanding that the amount of time spent on any one task may vary over time. For the scope of this project, the following services would be included:

1. Role of IPA

The role of the IPA will be to offer an independent assessment of the police practices, procedures, and responses to critical incidents, uses of force, and misconduct investigations. The IPA will issue periodic reports that describe its appraisal of the Modesto Police Department's processes, practices and procedures, and offer recommendations for systemic improvements.

2. Internal Administrative Investigations and Citizen Complaints:

The IPA will audit and review department internal investigations and citizen complaints to help ensure a thorough, unbiased, and impartial investigative fact-finding process and consistent and appropriate conclusions.

3. Administrative, Citizen Complaint, and Use of Force Investigations:

The IPA will review and report on an annual basis all investigations/cases in the following categories that have been closed:

- A. All uses of deadly force and in-custody deaths
- B. All bias-based policing complaints
- C. All administrative investigations in which the subject employee holds the rank of sergeant or higher
- D. A random selection of 1/3 of all administrative investigations;
- E. A random selection of 1/3 of all citizens complaints
- F. A random selection of 1/4 of all use of force reviews and any other investigations at the discretion of the City
- G. Prepare any additional critical incident reviews or tasks requested in writing by the City Attorney.

4. Officer Involved Shootings and In-Custody Deaths:

- A. The IPA will have the ability to respond to the scene of all officer involved shootings involving a person and all in-custody deaths in real time to monitor and advise the City in the investigation.
- B. The IPA will attend Major Incident Review Team (MIRT) meetings and provide timely feedback after the initial briefing regarding any observations, recommendations, and requests for further investigation.
- C. The IPA will review every MPD investigation of any officer involved shooting regarding a person (regardless of whether a person was hit by gunfire) and all in-custody deaths, to determine if the investigation was complete, thorough, objective, and fair.

5. Access to Information:

- A. The police department will ensure the IPA has access to any relevant police department files to ensure the IPA can complete a thorough review of its contracted responsibilities.

6. Community Police Review Board:

The IPA will serve as a police practices adviser to the CPRB. Duties will include:

- A. Work closely with the CPRB to offer an independent perspective, sharing its insights into specific matters that come to the Board's attention.
- B. Work closely with the CPRB to receive community feedback and complaints regarding the Modesto Police Department (MPD)
- C. Provide training to the Board upon request and assist the Board with the preparation of the Board's annual report including their workplan.
- D. Work closely with the CPRB to review and develop recommendations as to the policies, procedures, and practices of the MPD.

7. Reporting:

- A. The IPA will prepare a written public report that will include policy recommendations, along with statistics on the number of citizen complaints and Internal Affairs investigations, the type of allegations, and the conclusion of the investigations (by Internal Affairs), to the extent allowed by applicable law.
 - a. Critical incidents that are the subject of pending or potential litigation will not be included in IPA reports until after the litigation has been resolved.

B. The IPA shall give a presentation to the Community Police Review Board (CPRB) and/or the City Council, which discusses IPA's review evaluations of internal investigations and citizen complaints that occurred during that year and suggest improvements to policies, procedures or trainings.